HalSail FAQ

How do I register for a HalSail account?

If you are setting up an account for an organisation that is new to HalSail, you need to set up a new account. If your organisation already has an account and you want to register a new user of that account, the procedure is different.

New account

Click the **Register** button at the top right of the HalSail screen and follow the instructions. This will entail:

- Entering the name of the organisation, normally the name of your club
- Entering your name and email address
- Choosing a password for the account
- Waiting for HalSail to send a confirmation email to that address and clicking on the link provided in the email.

New user of an existing account

You need to get in touch with the account administrator and ask them to add you. When they have entered your name and email address, together with the type of user you are - namely a race officer, boat administrator, sailing secretary, or a full account administrator - you will receive a confirmation email to which you must respond by clicking the link contained in it.

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