

## HalSail FAQ

### What do I do if the boat whose result I need to enter is not on the list?

If you are entering the results of a race, you pick each boat from a list of boats that are in the class(es) taking part. That list is contained in the *Boat Register* and boats can be added or their details edited by using the options contained in the *Boat* menu.

However if you are logged in with only race officer's privileges, you do not have access to the *Boats* menu. What you can do, if your club administrator allows it, is to add a boat provisionally so that you can record its result. The next time anybody with boat administration privileges logs in, they will be asked to review any boats that are provisional.

To use that feature, the club administrator must enable it the *Club and user details* page under the *Admin* menu. It is disabled by default.

If the feature is enabled, every time anybody starts to enter results, the list of boats will contain all the boats currently in the classes in question and there will be a button at the bottom of the list marked *Add a boat*. Clicking that starts a wizard to do the following:

- Elicit the sail number and, if there are multiple classes taking part in the event, which class the boat is in.
- Search the Boat Register to see whether there are any boats with that sail number. If there are, it could be that one of them is the correct boat but it is not marked as being a member of the class that is racing. If that is the case, the boat will be added to the class provisionally.
- If the boat is not in the Boat Register, gather all its details and add it to the register and to the correct class provisionally.
- If the class is a handicap one, elicit the handicap to be allocated to the boat.

The race officer can now enter a result for the boat.

As soon as anybody logs into the club's account with *Boat Admin* privileges or higher, they will be asked to review all entries in the *Boat Register* that are provisional.

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