

## **HalSail FAQ**

### **How do I use the calendar to schedule races?**

The calendar page (Schedule Menu) not only displays the races in your sailing programme, it also lets you edit their properties.

### **Whether you are logged in or not**

Click any race with provisional or validated results to open the results page in a new tab.

### **If you are logged in as a sailing secretary or higher**

Click any race with no results yet, or that is abandoned or cancelled, to edit its properties.

Click an empty space to schedule a new race.

Drag a race that has no results to another day to reschedule it to the same time on the new date.

Drag a race to another day while holding down the 'alt' key to copy it to the new date.

[Help index](#)